



District of Columbia Air National Guard

Dual Tech/AGR Announcement

Announcement Number: Tech 11-040 AGR 11-320



APPLICATION MUST BE FORWARDED TO: Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 APPLICATION MUST BE RECEIVED NLT : 16 Aug 11	OPENING DATE: 14 Jul 2011	CLOSING DATE: 16 Aug 2011
	Position Title, Series, Grade, Salary Range Supervisory Supply Technician, D1947000 GS-2005-10 \$56,857 - \$73,917 Maximum Military Rank: SMSgt Selectee will be assigned to a compatible military position. Military Duty Assignment: 21RX	
	Appointment Status <input checked="" type="checkbox"/> Excepted <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer <input type="checkbox"/> Competitive	
Position Location: 113 th LRS, DCANG Join Base Andrews, Maryland		
AREA OF CONSIDERATION: TECHNICIAN: GROUP II (Individuals who are current military members of the DCARNG) AGR: GROUP I (Current on Board AGR) Permanent Change of Station: Relocation expenses will not be paid to Technician.		
Special Remarks: http://www.113wg.ang.af.mil/ *PROJECTED VACANCY*		
INSTRUCTIONS FOR APPLYING: This office will not accept applications mailed at the government's expense. Electronic or fax applications will not be accepted. Failure to submit all documents will result in your application not being considered for employment. Applications must contain current unit assignment, AFSC and military grade. All submitted documents must be current. No binders please. <u>If you are applying under the Technician Job Announcement the following documents are required:</u> 1.) OF612, or a Resume 2.) KSA's - Knowledge, Skills, and Ability questions must be addressed by element on a separate paper. 3.) Current Unit assignment, AFSC and Military grade must be included on application or a separate paper. <u>If you are applying under the AGR Job Announcement the following documents are required:</u> 1.) NGB34-1, dated Nov 2010, Application for Active Guard/Reserve (AGR) Position with original signature. No binders please. 2.) Current RIP (Report of Individual Performance) from vMPF (Please do not submit a Data Verification Brief (DVB) NEW ITEM!! 3.) DD 214 (if applicable) 4.) Recent Fitness Test from AFFMS (Per AFI 36-2905, current as of the last day of the month, 12 calendar months following previous test. Per ANGI 36-101, Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program.) 5.) Email address; additional point of contact number(s) for member (separate paper) 6.) KSA's Questions (Knowledge, Skills, and Ability questions must be addressed by element on a separate paper.) 7.) Security Clearance (Current favorable adjudicated letter from your unit security manager within 30 days) (Please do not submit a JPAS print out) NEW ITEM!! Condition of Employment: <u>National Guard Membership:</u> Current member of the District of Columbia Air National Guard. Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit. Technician Employment Questions: SPC Tiffanne May Human Resources Specialist at 202-685-9775 or DSN 325-9775 or SPC Inga Respass, Human Resources Assistant at 202-685-9763 or DSN 325-9763 AGR Employment Questions: MSgt Jamey Kennedy can be reached at 202-685-9778 or DSN 325-9778. Evaluation Process: Applications will be evaluated solely on information supplied in the application (OF 612, NGB 34-1 or a resume). Experience will be evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time. Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.		
This announcement must be posted on unit bulletin boards until the day following the closing date		



The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

Announcement Number: Tech 11-040 AGR 11-340

Position: Supervisory Supply Technician, GS-2005-01 D1947000

Brief Description of Duties: Position provides technical and administrative supervision to subordinate personnel directly and through subordinate supervisors. Establishes priorities based on attainment of goals, objectives and work to be accomplished. Establishes policies and procedures based on objectives. Develops goals and objectives that integrate organizational and Material Management Flight objectives. Plans and develops work assignments, priorities and training required to effectively meet organization and customer needs. Provides subordinate supervisors with direction and advice regarding training, policies, procedures, and guidelines. Establishes, develops, and maintains effective working relationships with other flights, supported organizations, and higher headquarters. Meets with key customers and coordinating officials to assess customer satisfaction, explain organization policy and procedures, and to resolve significant and/or potential problems. Ensures subordinate functions provide customer guidance and training. Plans and directs all Asset Management Section, Maintenance Support Section, and Customer Support Section functions to provide all logistical support required by the wing and supported organizations. Ensures operating procedures and controls are in place. Oversees, coordinates and implements peacetime and contingency procedures for the accounting, monitoring, storage, reporting and movement of assets critical to maintaining the highest state of readiness. Incumbent may be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training of traditional Guard members, CWDE/NBC training, exercise participation (ORE/ORI/UCI/MEI/OCI/IG, etc.), mobility exercise participation, FSTA/ATSO exercise participation, SABC training, LOAC training, weapons qualification training, participation in military formations, and medical mobility processing within the guidelines of NGB/ARNG/ANG/State/TAG rules, regulations, and laws. Performs other duties as assigned.

Qualifications Requirements: GS-10

General Experience: Experience in clerical or office work such as maintaining records; screening, reviewing, and verifying documents; searching for and compiling information and data; or work involved in the physical handling of supplies and equipment provided this gave the candidate some general knowledge of supply transactions and regulations, procedures, identification codes, etc.

Specialized Experience: Must demonstrate twenty-four (24) months experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Knowledge, Skills and Abilities (KSA's) Statements:

- A. Knowledge of supply regulations, principles, and practices
- B. Ability to plan and organize work.
- C. Ability to establish and maintain effective work relationships

Current Unit assignment, AFSC and Military grade must be included on application
Incomplete applications will not be considered for employment